

# FORMAT FOR PARTICULARS OF STAFF TO BE SUBMITTED TO THE NRC, NCTE, NEW DELHI




## PARTICULARS OF STAFF

Session 2025-2026

Name and address of the Institution: Pooja College of Education, Pipli, Kurukshetra


Course: B.Ed

Sl. No.	Name with Date of Birth Age	Attested photograph of the appointed staff	Whether SC/ST/OBC/other Category	Designation	B.Ed. Yes/No	M.Ed. Yes/No	M.A (Education) Yes/No	Master's Degree in school subject Yes/No	Subject of Teaching	Ph. D. (Education/ Specify the subject) Yes/No	Passed UGC NET or equivalent Yes/No	Teaching Experience in Years	Teaching Experience in Recognized School/BEd. College (Enclose experience certificate from the Principal)	Date of initial appointment and NCTE Regulation under which he or she was appointed	Joining Date
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)

I. DETAILS OF TEACHING STAFF															
I(A) PRINCIPAL/HOD															
I	Dr. Vinod Saini 19.11.1976		BC-B	Principal	Yes 62%		Yes 70.53%	Yes 50.12%	English	Yes		17 Year, 2 Months	B.Ed. College (17 Years 02 Months) & School (5 Years & 01 month)	01.10.2008	01.10.2008
II ASST. PROF. /TEACHING STAFF (AS PER NCTE NORMS)															
1.	Kanta Devi 7.12.1975		SC	Asst. Prof.	Yes 68.1%		Yes 57.04%	Yes 50%	Education		Yes	08 Year 10 <sup>th</sup> Months		22.02.2017	22.02.2017
2.	Sonia Choudhary 15.09.1987		Gen	Asst. Prof.	Yes 61.60%		Yes 55.90%	Yes 55.30%	Education			07 Year & 02 Months		23.10.2018	23.10.2018

Cont. P/2

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)
3.	Divya Saini 10.03.1984		BC-B	Asst. Prof.	Yes 62.20%		Yes 57.04%	Yes 56.40%	Social Science			08 Year 10 <sup>th</sup> Months		22.02.2017	22.02.2017
4.	Monika Rani 27.03.1983		Gen	Asst. Prof.	Yes 65.80%		Yes 55.90%		Education			08 Year 10 <sup>th</sup> Months		22.02.2017	22.02.2017
5.	Pooja Gaba 21.01.1985		Gen	Asst. Prof.				Yes 74.1%	Music		Yes	10 Year & 01 Months		26.11.2015	26.11.2015
6.	Pooja 12.07.1981		Gen	Asst. Prof.	Yes 60.80%		Yes 57.14%		Education			08 Year 10 <sup>th</sup> Months		22.02.2017	22.02.2017
7.	Manoj 28.07.1988		Gen.	Asst. Prof.	Yes 57.60%	Yes 64.53%		Yes 56.60%	Social Science			08 Year 10 <sup>th</sup> Months		22.02.2017	22.02.2017
8.	Ajay Kumar Gupta 29.11.1997		Gen.	Asst. Prof	Yes 57.40%	Yes 73.00%			Math	Yes		03 Year, 07 Months		05.05.2022	05.05.2022
9	Dr. Vijay Shree 20.06.1990		Gen.	Asst. Prof	Yes 60.30%	Yes 70.26%	Yes 69.33%	Yes 55.90%	English	Yes	Yes	02 Year, 08 Months		19.04.2023	19.04.2023
10	Rooma 11.09.1994		SC	Asst. Prof	Yes 66.93%	Yes 78.60%		Yes 58.35%	Physical Science		Yes	01 Year, 11 Months		31.01.2024	31.01.2024
11.	Richa 08.11.1989		Gen.	Asst. Prof	Yes 60.30%	Yes 67.95%		Yes 65.45%	Life Science		Yes	01 Year, 11 Months		31.01.2024	31.01.2024
12.	Jai Bhagwan 25.03.1978		SC	Asst. Prof.	Yes 55.20%	Yes 77.90%		Yes 53.20%	Hindi		Yes	01 Year 6 Months		19.06.2024	19.06.2024
13.	Amit Kumar 06.04.1995		SC	Asst. Prof.	Yes 76.53%	Yes 8.81 (CGPA)		Yes 66.95%	Social Science		Yes	10 Months 20 Days		10.02.2025	10.02.2025

14.	Suman Lata 21.07.1981		SC	Asst. Prof.	Yes 67.00%	Yes 74.70%		Yes 53.70%	Hindi		Yes	01 Month 10 Days		19.11.2025	19.11.2025
<b>III PART TIME TEACHING STAFF (AS PER NCTE NORMS)</b>															
1.															
2.															

The above appointment has been made on the basis of recommendations of the Selection Committee constituted as per the policy of the UGC/the affiliating University/Affiliating Body.

President   
Pooja College of Education  
PIPLI (Kurukshetra)

**Name & Signature of the  
Authorized Representative of the Institution**  
Date \_\_\_\_\_

**Name & Counter Signature with Seal of the  
Registrar/Competent Authority of the Affiliating Body\***

- Note: The institution shall submit the above list as per the provisions of the NCTE Regulations, 20014 indicating qualification , percentage of marks, teaching experience etc. alongwith attested copy of professional qualification & experience certificate and attested photographs of staff duly countersignedby the competent authority of the affiliating body or endorsement of the same by submitting a written approval of the competent authority of the affiliating body as per the above format.

#### **CERTIFICATE FROM THE MANAGDEMENT**

- All appointments are on full-time and regular basis except those specified as part-time as per the NCTE norms. The academic staff of the institution (including part-time staff) is/shall be paid salary in such scale of pay as prescribed by the UGC/University/affiliating body from time to time through account payee cheque or as per advice into the bank account of employee specially opened for the propose. The supporting staff shall be paid as per the UGC/State Government/Central Government pay scale structure.
- The management of the institution shall discharge the statutory duties relating to pension, gratuity, provident fund, etc for its employees. The institution shall follow all the norms of the NCTE as amended from time to time.

**Name & Signature of the  
Authorized Representative of the Institution**

**Date** \_\_\_\_\_

- It may be noted by the teacher education institution that in case of self finance institutions runs by the pvt. Managements under society/trust, the above details shall be signed by the Secretary/President/Chairman of the concerned Management. In case of the Govt./University/aided institution the same shall be signed by the Registrar/Director/Principal/HOD of the intuition.